

## **INTERNAL ADVERTISEMENT**

A vacancy exists for a Cashing Coordinator in Johannesburg.

The purpose of the position is to ensure that ATM's have sufficient cash and that ATM downtime is prevented due to cash outs in order for the company to reach its overall uptime. To ensure that 3rd parties adhere to and upheld the Cashing processes and to communicate any potential risks and losses.

### **The responsibilities of the position include:**

- Maintain CIT Uptime & Cashing Downtime
- Manage Cash Efficiency
- Co-ordinate Cash Outs
- Feedback and Updates and accurate reporting
- Follow processes and procedures
- Maintain Risk awareness

### **In order to be considered for the position, the following requirements must be met:**

- Matric
- MS Office, especially MS Excel
- Min 2 years reconciliation experience will be preferred
- Project Management experience will be an advantage
- Banking certificate / Diploma will be an advantage
- Minimum 2 years' experience in a cashing or similar environment

### **Behavioral Competencies:**

- Planning & Organising
- Communication & Impact
- Customer Focus
- Problem-solving
- Initiating Action
- Contributing to Team Success
- Work Standards
- Passion & Attitude
- Continuous Learning
- Industry and Business Knowledge
- Driving for Results
- Adaptability
- Coping with stress / change