

INTERNAL ADVERTISEMENT

A vacancy exists within ATM Solutions for an Investigator in Johannesburg.

The purpose of the position is to execute investigations into suspected fraudulent or irregular behaviours.

The responsibilities of the position include:

Forensic Investigations

- Responsible and accountable for leading, conducting and reporting on investigations
- Achieve investigative objectives through quality, in-depth reviews and deliver quality investigations and reporting, as well as execute work programmes with each investigation to ensure that investigative objectives and factual reports are produced
- Obtain and Interpret all relevant information with regards to the investigations
- Conduct, plan and execute investigative fieldwork
- Submit formal report/s pertaining to all investigations, completed and make recommendations to mitigate risks identified
- Testify in Internal and Criminal hearings as required

Inter-Departmental Relationships

- Engage with various internal departments and 3rd party suppliers to obtain information regarding investigations
- Act timeously on requests
- All information needs to be sent through to relevant departments as required and concluded within set time frames

Risk Management

- Contain existing and potential losses
- Identify risk and consult with stakeholders to take corrective action
- Amend/recommend policies and procedures that result in reduced losses and provide professional input and advice on appropriate risk mitigation actions
- Assist stakeholders in implementing risk management processes
- Collectively recommend appropriate mitigation actions and communicate trends to clients and investigators

In order to be considered for the position, the following requirements must be met:

- Matric
- Completed investigation qualification, certificate or diploma
- Forensic interviewing/interrogation training would be an advantage
- Minimum 5 years investigative experience
- MS Office Proficiency (Word and Excel)
- Must be able to travel out of town for business purposes over extended periods
- Must have a valid driver's license

Technical Competencies:

- Forensic / Investigation Audits
- Investigations (Criminal/Forensic)
- Interdepartmental Colaboration
- Risk Management
- Security Management
- Interrogation techniques

Behavioral Competencies:

- Planning & Organising
- Communication & Impact
- Customer Focus
- Problem-solving
- Initiating Action
- Contributing to Team Success
- Work Standards
- Passion & Attitude
- Continuous Learning
- Industry and Business Knowledge